



Denair Community
Service District

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June 21, 2022

I. Call to Order

Vice Chairman Kuffel called the regular meeting of the Denair Community Services District's Board of Director's to order at 6:02 p.m.

PRESENT: Directors Comfort, Edwards, Kuffel and Bradley
General Manager Odom and Secretary Gomes

ABSENT: Director McDonald

ALSO, PRESENT: Michelle Benton, CPA

II. Public Comment – No public comment.

III. Approval of the Minutes

The Board unanimously approved the minutes from the Regular Meeting held on May 17, 2022, as prepared by Secretary Gomes. (Edwards & Bradley)

IV. Old Business

A. The Board unanimously approved the Report of Funds as of June 21, 2022, as prepared by Secretary Gomes. (Bradley & Comfort)

B. Manager's Report

WTS/GSA/JPA:
Nothing to report.

WATER LEVELS:
Average static level for all four wells is at an all-time record low of 114.'

CONSERVATION:

Water conservation for May 2022 was 22.36%. As of June 10, 2022, we moved to Stage 3 of the water conservation schedule, which allows twice a week watering depending on your address. Even addresses can water on Tuesday and Saturday while odd addresses can water on Wednesday and Sunday. Commercial customers will water Monday and Thursday. There will be no watering on Fridays or between 1:00 p.m. and 7:00 p.m. daily. Information has been posted to our website and signs will be posted around town. There will also be a notation on the statements. We will begin issuing warnings and then fines after a few of weeks to ensure customers are aware of the schedule.

DEVELOPERS:

Torre Reich (Story Road) – Nothing to report.

Lazares Dev. / Monte Vista Collection (Trevor Smith) – Nothing to report.

Dunkley (Zeering & Riopel) – Nothing to report.

Sequeira / Heans Martin Project (Kersey Rd. Project) – A few minor adjustments to the plans were requested. We are waiting on the County to begin the project.

Isaaco Estates / Sam David (Dean Wilson) - Nothing to report.

NEW SERVICE TRUCK:

We are waiting on Stiles to install the box.

DAMAGE/VANDELISM:

Well 9 fence was graffitied.

SCADA SYSTEM:

The Scada system has been installed at the Tuolumne lift station and is being "dialed in."

BACKHOE:

The backhoe we purchased will be a huge benefit to the district with large projects in the future. We will be able to complete many projects on our own and by doing so will save the district several thousands of dollars. For example, we recently completed a loop system on Jerry Lane that was estimated by a contractor to cost \$73,000. We completed the project with the help of the Silva brothers for \$17,041.73 one of whom does the backhoe work, who will help train us on the backhoe.

RATE STUDY:

Having a rate study completed is something we definitely need to think about in the future as big district projects will be coming up. Costs to upgrade/replace infrastructure has increased from 2012-2022 by 281%. By

keeping up and not falling behind will prevent us from having to do a substantial rate increase. We will continue to look at expenses and potential growth in house, however, within the next five (5) or so years, we should consider completing a rate study/analysis.

V. New Business

- A. Review and action to accept or deny the District Financial Audit for Fiscal Year 2020-2021 as presented by Michelle Benton, CPA.

After the 2020-2021 Fiscal Year Audit presentation by Michelle Benton, CPA, the Board decided to table the motion for approval until the next meeting on July 19, 2022, so they may further review the audit, ask questions or get clarification if needed prior to approval.

- B. Review and action to allow or deny Manager Odom to deposit District funds into LAIF (Local Agency Investment Fund).

On a motion made by Director Comfort and seconded by Director Edwards, the Board unanimously agreed to allow Manager Odom to open an account and gather additional information with no monies being deposited until the information is reviewed and discussed at the next meeting on July 19, 2022.

- C. Review and action to approve or deny the Lease for the Gaslight Conservatory for another five (5) years.

On a motion made by Director Comfort and seconded by Director Edwards, the Board unanimously agreed to extend the lease for the Gaslight Conservatory for one (1) year beginning July 2022 and ending July 2023. During the next year, the Board will discuss and review the terms of the lease before the next renewal date to determine if any changes shall be made.

VI. Approval of the Bills

The Board unanimously approved the bills to be paid as presented for June 2022. (Comfort & Bradley)

VII. Other Business

VIII. Adjournment - Next Meeting Tuesday July 19, 2022

As there was no other business to discuss Vice Chairman Kuffel adjourned the Regular Meeting at 7:37 p.m.

Respectfully submitted,



Jennifer Gomes, Secretary to the Board of Directors
Denair Community Services District

CC: Directors; General Manager; Attorney and Accountant.